



(APPROVED)

BERKSHIRE COMMUNITY COLLEGE
PITTSFIELD, MASSACHUSETTS

MINUTES OF ANNUAL TRUSTEES MEETING
June 7, 2022

1. **CONVENING**

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, June 7, 2022, remotely via Zoom. Chair Bowen called the meeting to order at 4:31 PM. Heather Seely took the roll.

PRESENT: Chair Bowen; Trustees Chacon, Gonzalez, Kiely, Mirante, Myers,

ABSENT: Trustees Zaffanella and Student Trustee Bliss

ALSO PRESENT: From BCC's Executive Council: President, Ellen Kennedy; Vice President for Academic Affairs, Kierstyn Hunter; Vice President for Students Affairs & Enrollment Management, Adam Klepetar; Vice President for Administration & Finance, Andrea Wadsworth; Assistant to the President, Heather Seely
Media: David Wyatt (PCTV)

2. **APPROVAL OF THE MINUTES**

Upon a motion duly made and seconded, by roll call vote, it was VOTED unanimously to approve the minutes of the June 1, 2021 meeting.

3. **BYLAW REVISIONS**

Nominating Committee has met several times and as previously noted puts forth the following changes at this time to the standing committees:

Executive Committee	Finance and Audit Committee
Governance Committee	Student Success Committee
Ad Hoc Committees, as needed per Chair	

Upon a motion duly made and seconded, by roll call vote, it was VOTED unanimously to approve the bylaw revisions.

4. **ELECTION OF VICE CHAIR**

The Nominating Committee's recommendation for Vice Chair was made and voted on.

Upon a motion duly made and seconded, by roll call vote, it was VOTED unanimously, with one abstention (Melissa Myers), to accept Melissa Myers as Vice Chair for the year July 1, 2022 through June 30, 2023.

5. FY23 CALENDAR

Chair Bowen review the FY23 calendar and asked if anyone saw any problems with the dates. No problems were mentioned.

OTHER BUSINESS

Delegation of Board Authority

Upon a motion that the Berkshire Community College Board of Trustees designates the delegation of Board Authority to President Ellen Kennedy beginning June 7, 2022 until the first formal Board meeting on August 30, 2022 and the President agrees to consult with the Chair or Vice Chair of the Board when using the summer delegation of authority for personnel matters and other related business.

Upon a motion duly made and seconded, by roll call vote, it was VOTED unanimously to approve the delegation of board authority.

ADJOURNMENT

The meeting was adjourned to the regular June meeting at 4:21 pm.

Respectfully submitted,

Heather Seely

Approved:

Julia Bowen, Chair

Date