

PAYROLL SCHEDULE

SPRING 2025

WORK PERIOD	Thurs. - Wed. Timesheets Submitted	PAY DATE
December 12 - December 25		January 3, 2025
December 26 - January 08		January 17, 2025
January 09 - January 22		January 31, 2025
January 23 - February 05		February 14, 2025
February 06- February 19		February 28, 2025
February 20 - March 05		March 14, 2025
March 06 - March 19		March 28, 2025
March 20 - April 02		April 11, 2025
April 03 - April 16		April 25, 2025
April 17 - April 30		May 9, 2025
May 01 - May 14		May 23, 2025
May 15 - May 28		June 6, 2025
May 29 - June 11		June 20, 2025
June 12- June 25		July 4, 2025

Note: To receive your paycheck on the payroll date scheduled, please have your time sheets in the Payroll Office by 11:00 am, every **Thursday morning**.

Direct Deposit is available - Please inquire at Payroll@berkshirecc.edu

10/24/2024